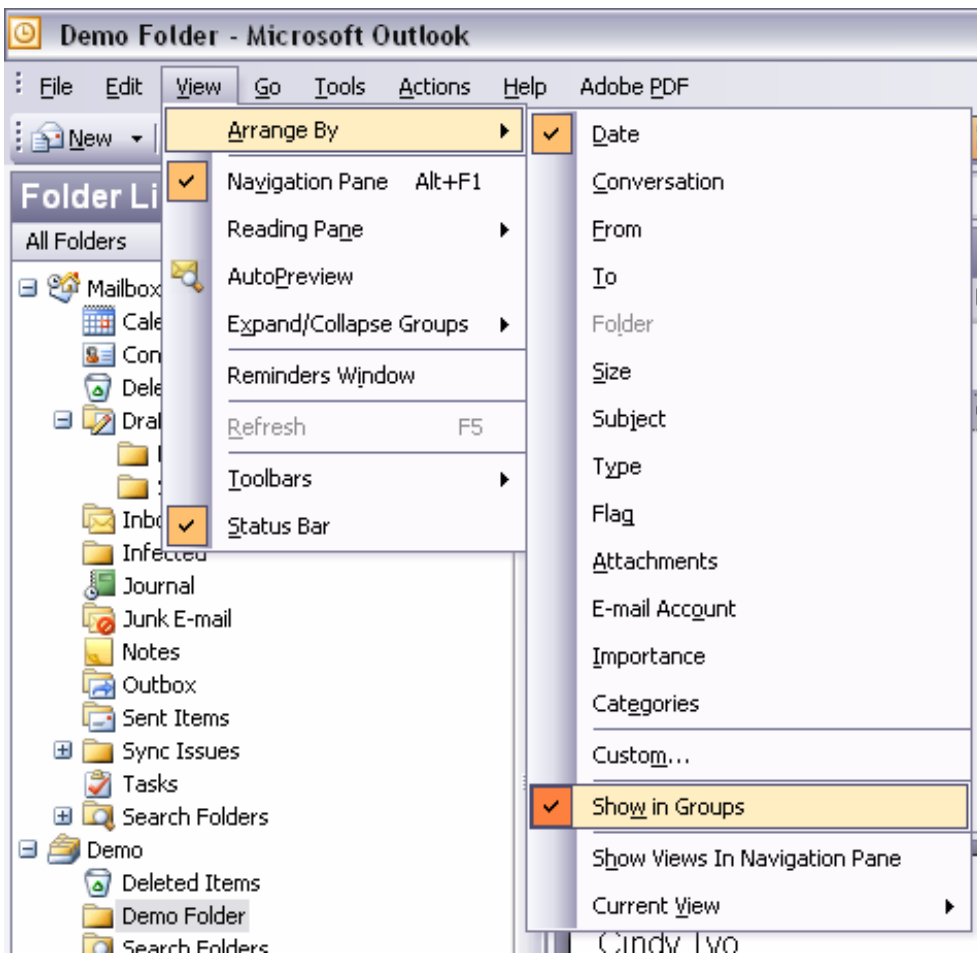


# OUTLOOK 2003 - SHOW IN GROUPS VIEW

The default view in Outlook 2003 is Show in Groups by date.



To turn off Show in Groups go to **View > Arrange By** and click on Show in Groups. The check box will be removed and Show in Groups will be off.



Show in Groups turned off.

